



博愛中文學校

BERRYESSA CHINESE SCHOOL

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轉班和跳級考試細則 **Transfer & Placement Test Policy**

Placement test for BCS student is intended for student whose day school grade is higher than his BCS grade level, BCS student can skip **one** level ONLY. Placement test for external student is for determining grade level placement in BCS.

1. 申請轉班的學童，其家長應在有效期間填寫轉班表格。並參加跳級考試（具體日期和時間請參閱當年的學校行事曆），經教務主任註冊主任批准後方可生效。

To transfer, the student's parent needs to fill out the Class Transfer/Placement Test Application Form and have it approved by the Curriculum Department Dean (Please refer to the current School Calendar for the placement test date to skip **one** level). This application must be filed during the application registration period.

2. 校內學生只許參加四月的跳級考試。校外學生若想跳級可參加八月的評估考試。

BCS holds placement test in April (BCS and external student) and August (external students ONLY) for students who wish to skip grade.

3. 同課程（國語、粵語、CFL、文化班）且同年級間的轉班，除非經教務副校長批准，否則不予准許。

Class transfer of the same grade in the same curriculum is not allowed, unless approved by the Vice Principal of Curriculum.

4. 跳級或語文轉班的學生都必須接受測驗。學生所跳的班級不可超越其日校就讀的班級。請提供日校年級的文件。

The student is required to take examination (oral/written) when transferring from a lower grade to a higher grade or from one language program to another. **Registration for placement test level cannot exceed day-school grade level. Please provide day school grade document.**

5. 特別條例：博愛學生若需參加跳級考試，必須要有現任班級教師推薦和博愛教務組的同意才可。

Exception: BCS student must have the recommendation by the current grade teacher and the approval of the BCS Academic Committee.

The following forms and \$20 placement test fee must be turn in to BCS office or campus office by the deadline below.

1. Class Transfer/Placement Test Application.
2. Day school grade document – copy of report card or student ID showing grade level.
3. BCS Student ONLY – Teacher letter of recommendation and midterm grade result from current teacher.

Deadline: April placement – 3/25/17 by 10am, August placement – TBD

Campus office are located on each of three campus: Morrill, Sierramont, Piedmont. Please check on our website for address.

External students: please drop forms off at BCS office. Back of Berryessa Youth Center, next to tennis court (**MORRILL MIDDLE SCHOOL 1970 Morrill Avenue, San Jose, CA 95132**). address.

BCS students: May drop forms off at each of the campus office during school hours.

NOTE: Students will not be allowed to take the placement test if documents are missing.